

PUBLIC NOTICE

Notice is hereby given that the Board of Supervisors of Maricopa County, Arizona, will receive competitive sealed bids for the furnishing of all labor, material, services, and transportation required for the construction described, in general, as follows:

**HVAC Modification Project at
Clerk of the Court Customer Service Center
Project 3315-05-042**

Brief Description of Scope of Work: Including, but not limited to, modification of the existing HVAC system (AHU-2 and AHU-4) and installation of a control damper in the mechanical room.

The estimated construction contract value for the project is between \$100,000 - \$500,000.

The Clerk of the Court Customer Service Center project site is located at 601 West Jackson Street, Phoenix.

The successful contractor shall achieve Substantial Completion within 60 consecutive calendar days after the Notice to Proceed and Final Completion within an additional 7 consecutive calendar days after Substantial Completion. Attention of Bidders is directed to the Construction Time Limit and Liquidated Damage provisions set forth in the Supplementary General Conditions of the Contract.

The proposed Bid Documents will be available on Thursday, March 24, 2005 at:

**Techniprint
2545 North 7th Street
Phoenix, Arizona 85006
Phone: 602-257-0686**

Bona-fide licensed and qualified contractors may secure copies of the proposed Bid Documents from the above, on the following basis:

1. Two sets of Bid Documents, including Specifications and Drawings, upon Payment of a **Twenty-five Dollar (\$25.00)** deposit, completely refundable if Bid Documents are returned to **Techniprint** in good condition within ten (10) days after bid opening. A maximum of two sets may be picked up by any one contractor.
2. No partial sets will be issued.

Each bid shall be made out on **the Bid Form in Section 00310 of this specification** and shall be accompanied by a certified or cashier's check or bid bond for ten percent (10%) of the total of the bid, made payable to the order of the Board of Supervisors of Maricopa County, Arizona. Such check or bid bond will be given as a guarantee that the bidder will enter into the said contract after being requested to do so by the Board of Supervisors. Such check or bid bond will be returned to the respective unsuccessful bidders upon the award of the contract to the successful bidders, and will be returned to the successful bidder upon the execution and delivery of the satisfactory surety company bonds and construction contract.

A **mandatory attendance** pre-bid conference will be held at **9:00 A.M.** local time, **Monday, April 4, 2005**, at Maricopa County Facilities Management Building, 401 West Jefferson Street, Phoenix, Arizona 85003-2215, in the Freedom Conference Room. Attendance will be recorded and bids will be only accepted from firms that are recorded as having a representative(s) in attendance. After starting the meeting, a project site tour will be conducted at nearby Clerk of the Court Customer Service Center facilities at 601 West Jackson Street, Phoenix.

Sealed bids shall be sealed and filed with the Maricopa County Facilities Management Department - Receptionist, **401 West Jefferson Street**, Phoenix, Arizona, 85003-2115, on or before **2:00 P.M. local time, Monday, April 18, 2005. Late bids shall be rejected.**

Bids will be opened and read aloud in **the Liberty Conference Room**, Maricopa County Facilities Management Department, **401 West Jefferson Street, Phoenix**, immediately after the above-mentioned hour of closing.

A Design-Bid-Build construction contract will be awarded by the Board of Supervisors to the lowest responsive, responsible bidder. The Board of Supervisors reserves the right to reject any or all bids or waive any informality in any bid. No bidder may withdraw his bid for a period of 45 calendar days after the date set for the opening thereof. The contract or any part thereof shall not be sublet to a subcontractor who has not paid taxes as provided by Section 34-241B, A.R.S.

Notice is hereby given that the Board of Supervisors, pursuant to its resolution dated October 7, 1974, will accept securities in accordance with Section 34-221, A.R.S., as amended in lieu of retaining ten percent (10%) of all estimates, if so elected by the Contractor.

Maricopa County will endeavor to insure in every way possible that Minority, Women-Owned, and Small Business Enterprises shall have every opportunity to participate in providing professional services, goods and construction contracting to the County without being discriminated against on the grounds of race, religion, sex, age, or national origin.

MINORITY BUSINESS ENTERPRISE (MBE) AND WOMEN-OWNED BUSINESS ENTERPRISE (WBE) CONTRACT PARTICIPATION: For this contract, a goal of **12%** is established for MBE/WBE general and/or subcontractor firms certified by the City of Phoenix Equal Opportunity Department. Instructions and required forms for the MBE/WBE Program contracting requirements are included in Section 00810 of the Project Manual. Maricopa County will endeavor to insure in every way possible that minority and women-owned business enterprises shall have every opportunity to participate in providing professional services, goods and construction contracting to the County without being discriminated against on the grounds of race, religion, sex, age or national origin. Contact **Lynda Cull**, Administrative Manager, Capital Facilities Development, regarding questions about the MBE/WBE program.

Contact the following person(s) regarding questions about the project, procedures and bidding requirements:

Scope of Work, Plans and Project Manual:

Janice Bowie, Project Manager

Maricopa County –Facilities Management Department
401 West Jefferson Street
Phoenix, Arizona 85003
Phone: 602-506-8164 FAX: 602-506-1556
E-mail: janice.bowie@fm.maricopa.gov

Bidding and Administrative:

Lynda Cull, Administrative Manager

Maricopa County -- Facilities Management Department
401 West Jefferson Street
Phoenix, Arizona 85003-2115
Phone: 602-506-2046 fax: 602-506-1556
E-mail: lynda.cull@fm.maricopa.gov

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